

10 for 10 Monthly Check-Ins

Create a **Volunteer Care Journal**. This can be a notebook, journal, excel spreadsheet or any other method that allows you to collect and remember information.

- Set aside several pages for each of your volunteers
- Begin by creating an info page with everything you know about the volunteer. (This is a great time to take note of things you'd like to learn about them.)
- On subsequent pages create a journal to track your monthly check-ins with the volunteer.

Each month take **10 minutes to check-in with 10 Volunteers.**

- The easiest way to do this is a phone call but find a way that works for you.
- If you have 10 people on your team this is 2 to 3 call per week.

Ask 3 Questions plus One

- How are you enjoying your volunteer role?
- Is there anything you need or anyway I could make your volunteer experience better?
- How can I be praying for you this month.
- **Plus One - Start your next call by following up on their prayer request** "I've been praying for you about _____ how's that going?"

Jane Q Volunteer

Elementary Small Group Leader
3rd Grade Girls

Serving since 2016

Husband: John Q Volunteer

Kids: Huey (10 yrs), Duey (10 yrs),
Luey (10 yrs)

Birthday: January 1

About:

Grew up in Gainesville, FL and but
traveled a lot to visit her brother who
lived in Chicago.

Went to college at Texas State is
finishing an early childhood degree
from Liberty in May 2020

Check-in Notes

March 15, 2019

1. Loves serving with third grade girls sometimes tough because she is so busy with her triplets.
2. Sometimes struggles to keep her girls on task. Would like some attention grabber games to help draw them in.
3. Duey is having a hard time in school. She's having to make some tough decisions and would appreciate prayer for discernment.

April 22, 2019

- * Duey is doing better this is a huge stress reliever. She is feeling more hopeful.
1. Doing great, Excited to serve every week.
 2. Says she runs out a pens or pens frequently don't work.
 3. Keep praying for Duey. He's doing better but has a long way to go.