

Ignite Kids Teen Helper

Requirements

- Have a disciplined daily devotional life including reading the Word, prayer, and worship.
- Be submitted to authority and be a model of servanthood to others.
- Be passionate about discipling children

Benefits

- TNpromise and other scholarships will apply as this is considered community service hours
- The teachers you work with can be references for jobs and college

Expectations

- Help kids with crafts and other activities
- Help set up activities
- Keep track of kids during transitions (trips to and from the restroom)
- Keep the room clean
- If you are unsure what to do, ask the lead teacher
- Alert the ministry department leader if there are scheduling conflicts via planning center by setting blockout dates or call if you are going to be late or not coming asap

Safety

- No horseplaying or piggyback rides with the kids
- You should never be alone with a child, especially bathroom settings, please stand at the bathroom door and wait for the children to finish. If they need assistance make sure the main bathroom door is open, and the stall door is open

Handling Misbehaving Children- The R's of Behavior Management

- Request a child to stop disruptive or harmful behavior.
- Redirect misbehaving children. Ask the child an unrelated question to break the focus or the conflict. Provide an alternate toy, ask them to help with a task in another part of the room.
- Responsibility for instilling consequences or hard conversations should always be with adults. Teens should not be the ones to create "timeouts" for the child. Teens are NEVER to talk to parents about behavior challenges. These should be communicated to the lead teacher. If needed refer the issue to the ministry department leader.

Do's & Don'ts

- NO cell phone usage
- NO pictures
- DON'T switch your class assignment without clearing it with the ministry department leader. It is not appropriate to request a change on the day of service.
- DON'T release a child to anyone at checkout. Only lead teachers can release children.
- DO protect the privacy of the child & family
- DO wear your ministry badge each day so that parents and teachers know that you are an approved kidmin helper

Room Visitors

- Don't allow parent visitors without the lead teachers approval and direct supervision
- Don't visit other rooms during service times
- Don't invite your friends to visit you during service times

Confidentiality

The following items should only be discussed with the lead teacher and ministry director and on a need to know basis.

- Medical issues or special needs diagnosis
- Problems in a child's home

Abuse Prevention & Reporting

We are a mandatory reporting facility. Signs of abuse should be reported to the lead teacher and ministry director immediately. If you see something, say something. Better safe than sorry. The safety of the kids is our business.