



Foundation Kids 1st Shadow Checklist

Bloom
Pre k



- Handbook
- Evacuation Plan
- Foundation Kids Vision - Wins for every Sunday (3 S's)
- Wear name tag / T-shirt (make sure they have one)
- Robin & Kristy is the main point of contact
- Process for finding sub - submit to Robin
- Accessing Curriculum online - Planning Center
- Preschool Volunteer Schedule- Planning Center
- Security policy- parent pick up, matching number & tag -
(Check-in Team)
- Paging Process - Who to tell when we need a parent
- Policy for Well Children
- Diaper changing/Restroom policy (always 2 people)
- Never alone with a child/Boundaries
- Classroom Clean up- Set up/Tear down
- Commitment time frame (Sunday Mornings)
- Team Huddles (Weekly- 8:10 / 10:10)
- Have you attended Discover Foundation?



yes!



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- Curriculum structure for room- Go over the structure of each Sunday
- Curriculum structure on Apple Tv
- Where you find lesson/craft materials
- Strategies for leading lesson



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