

Church Maintenance Request

(Please complete this form and turn it into your team leader)

Date: _____

Area of Ministry: _____

Room Number/Area of Building: _____

Requestor's Name: _____

Check All That Apply:

- Equipment Issue
- Technology Issue
- Facilities Issue
- Cleaning/Sanitation Issue
- Other Issue

Brief Description of the Maintenance Request or Problem:

For office use only:

Received on _____ by _____

Date resolved: _____