



Children's Ministry Under 18 Teen Helpers

Job Description

Thank you for considering service in Calvary Children's Ministry!

Teenagers are so valuable in this service area as they can form great connections with children, their families and adult leaders, and you will have opportunities to be involved in a variety of ways. Let your teachers know how you would most like to help.

This role is about living out 1 Timothy 4:12:

Don't let anyone look down on you because you are young, but set an example for the believers in speech, in conduct, in love, in faith and in purity.

Role:

- Support adult leaders as they teach the Bible faithfully and truthfully.
- Engage children -comfort, encourage, redirect, and inspire by supporting the room rules and the "Big Idea" of each lesson.
- Notify the Admin Leader of any needs outside of the room during the program-for example, if additional resources are required, or a parent needs to attend to a child.

Term: Open

Supervisor: Children's Ministry Teacher

Qualifications:

- Attend church regularly (not just when you're rostered on for children's ministry!)
- Desire to develop a relationship with Jesus.
- Endeavour to show Christ-like character as described in scripture like **Ephesians 4:1-6** - Humility, Gentleness, Patience, Showing Tolerance and Displaying the Bond of Peace
- This form is to be signed on the next page by Parent, Teen and either the Ministry Coordinator or Ministry Pastor

Individual Responsibilities:

- Communicate your availability and reliably attend the days you commit to. You will need to be at church 30 minutes prior to service starting until the end of check out.

- Let the Children’s Ministry Coordinator know early if you are unwell or unable to attend.
- Personal mobile phone/device use is not allowed during the program. If you need to use a phone urgently, please advise the Children’s Ministry Teacher or Admin Leader.
- Consider safety and appropriate physical contact with children-avoid carrying children/piggyback rides/horseplay. Similarly, no physical grabbing/shoving is suitable for managing behavioural challenges.
- Wear your assigned shirt/nametag so that teachers and parents know you are an approved Children’s ministry worker.

Helping Responsibilities:

- Participating with children in learning activities
- Providing one-on-one help to kids during crafts
- Helping the teacher by setting up for the next activity
- Keeping the room clean/packing away following an activity
- Reading scripture or assisting with multimedia when needed
- Running or demonstrating activities to children
- Assisting with behaviour management, e.g., removing obstacles, redirecting children, refer challenges to an adult leader.
- Giving extra attention to children with special needs if instructed.

Things Teens are NOT responsible for:

- Escorting children to the toilet
- Check-in or check-out of children
- First Aid- unless appropriately qualified
- Managing emergency procedures

Safe Ministry Policy

As per the Safe Ministry Policy of Calvary Albany, teens serving as Helpers in Children’s church do not qualify as suitable for supervision. Therefore, Teen Helpers must always be in the company of two adults who have been vetted according to the Safe Ministry policy of Calvary Albany. A parent or guardian of the teen is required to be in the building throughout their time of service.

I and my child, who is volunteering as Children’s Ministry Under 18 Teen Helper, understand the role and responsibility required to serve in the Calvary Albany Children’s Church.

Date: / /

Parent Name: _____ Signature: _____

Teen Name: _____ Signature: _____

Emergency Contact Number: _____

Children’s Ministry Director/Coordinator: _____