

Champion Kids New Volunteer Manual Adults



A Note from the Director:

Welcome to the team! We are so excited you will be joining us! I would personally like to thank you for partnering with me to make this ministry the best it can be. My goal for this ministry is that we provide a fun safe environment in which our PowerHouse Kids can learn God's Word and have opportunities to experience God's love. I take what we do in this ministry very seriously because I believe in what we are doing. My prayer for you is that as you commit to serving the Lord through this ministry you will continue to grow in your relationship with Christ and that He will show you new things in your service in this ministry.

Mathew 25:40 "...Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me.'

Thank you for your willingness to be a part of sowing seed into the hearts of the children at PowerHouse Church. As our ministry works as a team we are laying the foundation of future generations for God's glory!

Equipping the Saints!

How will I be prepared?

This manual is for the purpose of equipping you with the necessary tools you will need to be an excellent Champion Kids Volunteer.

Training Class

Before you are scheduled you will be able to attend a training class where you will receive all the information you will need and an opportunity to ask questions.

Observation Training

After you attend the Training Class you will have an opportunity to observe a Champion Kids service to connect what you learned in your training class to how it looks in a live service.

On-the-job-Training

On the first scheduled Sunday you will be teamed up with an experienced volunteer to lead and guide you through your first service.

Dress Code

PowerHouse Kids Volunteer shirt and jeans. No shorts please.

Schedule

Volunteers will receive their schedule each month by email about a week before the beginning of the month. In the email, there will receive a PDF attachment of the schedule along with any communication that the director needs the volunteers to know.

What the different positions within the ministry?

- Check-in / Check-out helpers
- Door greeter
- Door greeter helper
- Kids Praise & Worship Team
- Media
- Girl helper
- Boy helper
- Stage Teachers: Bible Story, Call to Action, Power Verse, Offering
- Stage Speakers: Pre-service Activities, Opening, Games, Brain Drain
- Puppets
- Skits
- Small Group Teacher / Small Group Helper
- Special Holiday Performances
- Holiday Decorating

How can I serve in this ministry with excellence?

Be committed to the ministry by:

- Being attentive to any communication that is sent to you so that you can be aware of your scheduled date of service and any other information that you may need to know;
- Giving the leader advance notice if you are not able to serve on your scheduled Sunday;
- Attending the 9 am morning meeting the morning of the Sunday that you serve;
- Attending any training meetings that are scheduled; and

- Being Prepared! Study & Pray.

Champion Kids Adult Volunteers will...

- Create energy by moving about the children and encouraging them to connect with what's happening on the stage;
- Be aware of cues that the stage leader is giving
- Be an example by participating in things like prayer, saying the "Memory Verse" or worshipping during praise and worship;
- Help mentor the Youth Volunteers (read Youth Manual);
- Assist the Main Leader in any way needed; and
- Always stay connected with what is happening on the stage.

Safety Guidelines

- All volunteers should be wearing their volunteer T-shirts so that security can identify who the volunteers are.
- There should always be someone watching the entrance and exit door.
- An adult can only be in the restroom if a child is not in there or if another adult is in there.
- Every child should have a check-in sticker.
- Upon check-out, the child's parent must present the child's matching check-in stub in order for that child to be released to the parent.
- If security is needed for any reason, let the leader know immediately.
- If a child has an accident of any kind let the leader know. An incident report will need to be filed, and the parent will be made aware.

- There is a first-aid kit in the kitchen area for any minor wounds.
- In case of a fire, adults and children will exit out double doors by the kitchen.